Rental Expenses - Receipt Summary

Properties' Address _____ POSTAL CODE _____

Income

Gross rental income	$

Expenses

Advertising	$_____
Insurance	$_____
Interest	$_____
Office expenses	$_____
Legal fees, and other professional fees	$_____
Accounting	$_____
Management and administration fees	$_____
Maintenance and repairs	$_____
Salaries, wages, and benefits	$_____
Property Taxes	$_____
Utilities	$_____

Other expenses (describe)

	$_____
	$_____
	$_____
	$_____
	$_____
	$_____

Travel

Transportation fees (including rental)	$_____
Accommodations	$_____
Meals	$_____

Motor vehicle expenses (per vehicle)

Year Purchased: _____ Purchase Price: _____

Make: _____ Model: _____

Total kilometres in the year	_____
Business kilometres in the year	_____
Sale Date: DD / MM / YY	$_____
Fuel and oil	$_____
Interest	$_____
Insurance	$_____
Licence and registration	$_____
Maintenance and repairs	$_____
Leasing	$_____
Car washes	$_____
Business Parking	$_____
Supplementary Insurance	$_____

Partners/Co-owners

Name	SIN X X X – X X X – X X X
Address	CITY Postal Code

Name	SIN X X X – X X X – X X X
Address	CITY Postal Code

Name	SIN X X X – X X X – X X X
Address	CITY Postal Code

Capital – items of lasting value (CCA)

Acquired	Description	Cost	Proceeds
DD / MM / YYYY	Building	$_____	$_____
DD / MM / YYYY	Land	$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____
DD / MM / YYYY		$_____	$_____